MINUTES ROCKY POINT PUBLIC SCHOOLS BOARD OF EDUCATION MEETING June 18, 2012

Mrs. Burke called the meeting to order at 6:02 p.m. in the library of the Frank J. Carasiti Elementary School.

Present:	Michael Nofi, President (arriving at 6:20 p.m.)
	Diane Burke, Vice President
	John Lessler, Trustee
	Kathleen Heggers, Trustee
	Scott Reh, Trustee
	Michael F. Ring, Ed.D., Superintendent of Schools
	Deborah De Luca, Ed.D., Assistant Superintendent
	Gregory Hilton, School Business Official
	Susan Wilson, Executive Director for Educational Services
	Patricia Jones, District Clerk
Absent:	None

Executive Session

At 6:03 p.m. Kathleen Heggers made a motion and John Lessler seconded to adjourn to Executive Session to discuss particular and confidential personnel matters relating to select employees.

All in favor – Motion carried 4-0

Mr. Reh left the meeting at 7:05 p.m. in order to attend to personal business matters.

The Board returned to Open Session at 7:14 p.m.

Pledge of Allegiance

Mr. Nofi welcomed those in attendance to the meeting and invited Dr. Ring to begin with the Superintendent's Report.

Superintendent's Report

Dr. Ring invited PTA president, Nicole LaMacchia, to come to the microphone for the purpose of announcing and presenting PTA scholarships to eight high school seniors. The \$500.00 scholarships were awarded based upon academics, leadership, and community involvement. The following students were recognized for their achievements: Alan Rozet, Casey Heely, Michelle Mayer, Alison Gohn, Corey Richards, Stephanie Savage, Matthew Dutton and Samantha Picciotti.

Dr. Ring acknowledged retiring administrators William Caulfield, Susan Sullivan and Carol Tvelia for their many years of dedicated service to the students of the district. Dr. Ring thanked Mr. Caulfield, Mrs. Sullivan and Ms. Tvelia for their remarkable careers and contributions to the Rocky Point Union Free School District.

Mrs. Susan Sullivan, Assistant Principal, Rocky Point High School

- The Junior Prom was held on Saturday, May 19th. This year's theme was "Venture to India." Mrs. Sullivan thanked the dedicated group of juniors who worked tirelessly to transform the cafeteria into a beautiful setting for the event.
- The Senior Breakfast was held on June 8th outside on the field where the students had an opportunity to sign yearbooks. Seniors will receive their caps and gowns during the next mandatory graduation rehearsal scheduled for June 20th. Coach buses will depart from the auditorium on the afternoon of June 20th to transport students to Pier 81 for a cruise around Manhattan aboard the Princess yacht. Immediately upon their return to school from the cruise, parents will host the traditional annual "After Prom Breakfast" in the middle school cafeteria.
- Dr. Ring, Mrs. Wilson, Mr. Caulfield and Mr. Jordan attended the Suffolk County School Superintendents Association annual valedictorian luncheon with Alison Gohn and her parents on Thursday, June 7th.
- Report cards will be posted on the parent portal on Friday, June 22^{nd} .
- The graduation ceremony is scheduled for 6 p.m. on Friday, June 22nd. In case of inclement weather, a decision will be made by 4 p.m. to move the ceremony indoors. Parents will be notified via a Connect-Ed telephone message.

Dr. Scott O'Brien, Principal, Rocky Point Middle School

- Dr. O'Brien offered his congratulations to the PTA scholarship winners and the retirees.
- Current JAE fifth grade students visited the Rocky Point Middle School as part of their orientation to sixth grade and the middle school. The students met with members of the administration and guidance for an overview presentation and participated in a mock schedule including a visit to a class, a tour of the building and lunch in the cafeteria.
- Parent folders are currently available in the middle school guidance office for those who were unable to attend the March incoming 6th grade orientation.
- All incoming sixth grade students and their parents are once again invited to attend the PTA and Outback Steakhouse-sponsored BBQ and ice cream social for all new middle school students.
- The 8th grade Moving Up dance was held on June 8th at the middle school. Dr. O'Brien thanked Mr. Grant Connelly, student government advisor, and Ms. Tara Scalone, eighth grade advisor, for their efforts in making the evening such a success.
- End–of-year finals and examinations continue. The sixth grade year-end breakfast is scheduled for June 20th; seventh grade breakfast on June 21st and the eighth grade Moving Up ceremony on June 21st. The ceremony is scheduled to be held outdoors in the back field of the middle school. In the event of inclement weather,

the ceremony will take place in the high school auditorium. The 8th grade picnic will immediately follow the Moving Up ceremony.

Ms. Carol Tvelia, Principal, Joseph A. Edgar School

- The fifth grade Moving Up ceremony is scheduled for June 19th. Each family received two tickets for VIP seating and additional family seating will be available on the bleachers.
- The annual third grade *Star Wars* play, "Revenge of the Apprentice," written and acted by the members of Mr. Wendt's third grade class, was presented today. Following the performance, actors took questions from the audience.
- Third graders participated in a book exchange spearheaded by the Shared Decision Making Team and Mrs. Rivera. Ms. Tvelia thanked parent member, Lori Markland, for her contributions to this event.
- Field Day was a success. All students participated and enjoyed the traditional hot dog lunch served in the cafeteria and provided by the PTA. Ms. Tvelia extended her gratitude to Ms. Amoscato, Ms. Famighetti and Mr. Camarda for planning and organizing this school-wide event and to the parents who acted as "officials" and kept the events running smoothly.
- Fifth graders participated in a Talent Show, a yearbook signing and end-of-year dance as part of their JAE culmination events. On June 20th they will be viewing a slide show of their years at JAE. Ms. Tvelia thanked Mr. Yashowitz, Ms. Varriale, and members of the Tech Club and the Student Council for their contributions to these events.
- Mr. Krapf, together with other staff members, hosted a fundraiser on June 15th for student Veronica Franco who is suffering from cancer. A variety of events were offered, gift baskets provided by staff were raffled off, ice-cream cups and tee shirts were sold, original stories were read and computer skill games were played. More than \$2,000.00 was raised for Veronica as a result of this fundraiser.
- In conjunction with her retirement, Ms. Tvelia said goodbye and shared with meeting attendees her thoughts upon her tenure as principal of the Joseph A. Edgar School.

Mrs. Virginia Kelly-Gibbons, Principal, Frank J. Carasiti Elementary School

- Mrs. Kelly-Gibbons thanked the Rocky Point School District, the Board of Education, faculty, staff and FJC families for their support during her first year with the district.
- Second grade students visited the Joseph A. Edgar School on June 1st.
- Members of the second grade chorus performed nine new musical arrangements at their annual spring concert.
- Parents of second grade students were invited to attend Third Grade Parent Orientation on June 7th at the Joseph A. Edgar School.
- Students experienced three days of perfect weather during their field day programs.
- Mrs. Nicholson's kindergarten class performed its annual play. This year's play was entitled "The Zany Zoo."

- Ms. Tripp hosted a book fair in the library from June 11th through the 15th. The fair was an excellent way for students to get new books for summer reading.
- The second grade Moving Up ceremony was held on June 15th.
- The Shared Decision Making Team is working on ideas to assist parents in keeping learning alive over the long summer months. Information will be posted to the FJC Shared Decision website in time to kick-off summer vacation.
- The Pre-K lottery was held today as seventy-four new kindergartners were selected for the 2012-2013 school year.
- Ms. Kelly-Gibbons, on behalf of the entire staff at FJC, wished everyone an enjoyable summer.

Mr. Nofi thanked the principals for their reports and invited anyone with questions and/or comments to approach the microphone.

- Mrs. Intravaia thanked the administration and members of the Board of Education for reinstating the autism consultant for the 2012/2013 school year.
- Student, Skylar Intravaia, also thanked the Board of Education and the administration for reinstating Ms. Valvo to the position of autism consultant.
- Ms. Jessica Ward offered her congratulations to both Mr. Lessler and Mr. Reh upon their reelection to the Board of Education. Ms. Ward shared that she supported the board's decision to pierce the tax cap and that she encouraged the community to vote yes for passage of this year's school budget. Ms. Ward stated her belief that next year's budget should not pierce the cap and that sacrifices must be made in order to bring the budget numbers within parameters of the tax cap. Ms. Ward encouraged all to come and be part of the budget workshop process for the 2013/2014 school year.
- Ms. Intravaia shared updated information concerning a student in need of a bone marrow transplant and suggested those interested in receiving additional information about this procedure call Stony Brook Hospital.
- Ms. Tina Bogart, reading from a prepared statement, shared her concerns about the increase of paper documents being brought home from school by her children. Ms. Bogart asked the administration and members of the Board of Education to address the global implications of same and its impact on the school budget. Dr. Ring voiced his agreement with Ms. Bogart's concerns. Dr. Ring addressed some of the difficulties of going "paperless" and shared some of the progress made by the Green Committee. Dr. Ring cited examples of several inroads that have been made, including paperless monthly board of education agendas and corresponding materials being accessed by the trustees via the internet; usage of the district's websites and e-boards; and the implementation of the "ninety-nine cent rule". Dr. Ring advised that both Mr. Lessler and Mr. Hilton have been working on the white paper recycling program and will continue to do so.
- Ms. Lomas advised that the students are happy with the reinstatement of the autism consultant. Ms. Lomas voiced her approval of the progress being made pertaining to communications between the parents of special education students and Ms. Moscatiello and Dr. De Luca. Ms. Lomas expressed her appreciation

concerning Dr. De Luca's and Mrs. Moscatiello's frequent attendance at meetings and for making themselves available whenever required.

• Ms. LaMacchia thanked the members of the Board of Education, Dr. Ring, members of the faculty, parents and students for making her first year as PTA president a great experience.

There were no further comments or questions.

Mr. Nofi requested a motion be made to move the remaining agenda items as one item.

Upon a motion made by John Lessler and seconded by Diane Burke, the following resolution was offered:

BE IT RESOLVED, that all remaining agenda items be approved as presented.

All in favor – Motion carried 4-0

MINUTES

BE IT RESOLVED, that the Minutes of the following Board of Education Meetings be accepted as presented: **Regular Meeting**, **May 15**, **2012**, **Audit Committee Meeting**, **May 22**, **2011**, **Special Meeting**, **May 22**, **2012**.

TREASURER'S REPORT

BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the month of May 2012 as presented.

EXTRA-CLASSROOM ACTIVITY ACCOUNT TREASURER REPORT

BE IT RESOLVED, that the Board of Education accepts the Extra-Classroom Activity Treasurer Report for the month of May 2012 as presented.

FINANCIAL REPORTS

BE IT RESOLVED, that the Board of Education accepts the Financial Reports for the month of May 2012 as presented.

BUDGET TRANSFER SUMMARY – MAY 2012

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the May 2012 Budget Transfer Summary.

RESERVE FUND TRANSFERS - IN

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves transfers into the Workers' Compensation, Unemployment Insurance, Retirement Contribution, Capital, Employee Benefit, and Insurance reserve funds in an amount not to exceed \$4,000,000 in each fund, respectively.

RESERVE FUND TRANSFERS - OUT

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of funds from the district's restricted reserve funds to the 2012-2013 school budget as follows: Retirement Contribution \$1,000,000; Unemployment Insurance \$75,000; Debt Service \$151,498; and Workers' Compensation \$150,000.

INTERNAL CLAIMS AUDIT REPORT – MAY 2012

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the May 2012 Internal Claims Audit Report.

SPECIAL EDUCATION 2012-2013 CONTRACT – DEVEREUX

BE IT RESOLVED, the upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to enter into a contract with Devereux for special education instructional services for the 2012-2013 school year under applicable Individual Educational Programs, applicable law, and/or district policy.

SPECIAL EDUCATION 2012-2013 CONTRACT – HARMONY HEIGHTS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to enter into a contract with Harmony Heights for special education students who will attend Harmony Heights in the 2012-2013 school year, under applicable Individual Educational Programs, applicable law, and/or district policy.

SPECIAL EDUCATION SUMMER 2012 CONTRACT – CENTER MORICHES UFSD

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Center Moriches Union Free School District for special education students participation in the Center Moriches 2012 Summer Special Education Program as required under applicable Individual Educational Programs, applicable law, and/or district policy.

SPECIAL EDUCATION 2012-2013 CONTRACT – CAREER & EMPLOYMENT OPTIONS, INC.

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Career & Employment Options, Inc. for specialized career assessment for the 2012-2013 school year, under applicable Individual Educational Programs, applicable law, and/or district policy.

SPECIAL EDUCATION CONTRACT 2012-2013 - MARYHAVEN

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Maryhaven Center of Hope for a special education student's services for the 2012-2013 school year, under applicable Individual Educational Programs, applicable law, and/or district policy

SPECIAL EDUCATION 2012-2013 CONTRACT – EMPOWERING MINDS THERAPY, INC.

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Empowering Minds Therapy, Inc. for a special education student's services for the 2012-2013 school year, under applicable Individual Educational Programs, applicable law, and/or district policy.

SPECIAL EDUCATION 2012-2013 CONTRACT – NYSARC INC. – SUFFOLK CHAPTER

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with NYSARC, Inc. – Suffolk Chapter for special education instructional services for the 2012-2013 school year, as required under applicable Individual Educational Programs, applicable law, and/or district policy.

SPECIAL EDUCATION 2012-2013 CONTRACT – THE CODY CENTER

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with The Cody Center for a special education student's services for the 2012-2013 school year, under applicable Individual Educational Programs, applicable law, and/or district policy.

2012-2013 SPECIAL EDUCATION SERVICES CONTRACT EXTENSIONS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the agreements with the attached list of providers for the

services below, for the 2012-2013 fiscal year, at the same rates, terms and conditions as per the associated RFP:

Occupational Therapy Services
Speech & Language Therapy Services
Physical Therapy Services
Autism Consultation & ABA Therapy Services
Private Duty Nursing
Home Instruction Services

CONTRACTS FOR UNIVERSAL PRE-KINDERGARTEN SERVICES FOR THE 2012-2013 SCHOOL YEAR

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to enter into Memorandums of Agreement with Step by Step Preschool, Trinity Lutheran Nursery School, and Little Rascals, for Universal Pre-Kindergarten services for the 2012-2013 school year.

SIGN LANGUAGE INTERPRETER SERVICES AGREEMENT 2012-2013

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to enter into a Service Agreement with Mill Neck Services for sign language interpreter services for the 2012-2013 school year, as per the attached.

2012-2013 OMNI RENEWAL SERVICES AGREEMENT

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute the Omni Renewal Services Agreement for the 2012-2013 school year.

2012-2013 FINANCIAL ACCOUNTING & REPORTING SERVICES CONTRACT - RFP #R11-06 EXTENSION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education renews the agreement with D'Archangelo & Co., LLP for Financial Accounting & Reporting Services for the 2012-2013 fiscal year at a cost of \$9,900.

BID AWARD – ATHLETIC UNIFORMS #13-01

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards bid #13-01 Athletic Uniforms to the lowest responsible bidders as follows, as per the attached.

Athletic Uniforms Bid #13-01

Varsity Spirit Fashions	\$ 1,261.75
Port Jefferson Sports	\$ 5,772.83
Longstreth	\$ 30.90
Eastbay	\$ 2,155.70

BID AWARD – ATHLETIC SUPPLIES #13-02

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards bid #13-02 Athletic Supplies to the lowest responsible bidders as follows, as per the attached.

Athletic Supplies Bid #13-02

Port Jefferson Sports	\$ 3,124.55
Sport Supply Group	\$ 2,147.28
ARC Sports	\$ 212.00
Longstreth	\$ 279.80

BID AWARD #13-03 DISTRICT PHONE SYSTEM MAINTENANCE FOR 2012-2013

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards Bid #13-03 District Phone System Maintenance to Nu-Vision Technologies, LLC, doing business as Black Box Network Services, the lowest responsible bidder meeting bid specifications, as per the attached.

BID AWARD #13-04 NEC TELEPHONE SYSTEM ADD, MOVES AND CHANGES DISTRICT-WIDE

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards Bid #13-04 NEC Telephone System Adds, Moves and Changes, district-wide, to TMT Excel Communications, the lowest responsible bidder meeting bid specifications, as per the attached.

BID AWARD #13-05 FS REFRIGERATION/FREEZER/YOGURT MACHINE MAINTENANCE AND REPAIR

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards Bid #13-05 Food Service Refrigeration/Freezer/Yogurt Machine Maintenance & Repair to L.I. Equipment Service, Inc., the lowest responsible bidder meeting bid specifications, as per the attached.

BID AWARD #13-07 DISTRICT-WIDE PRINTING 2012-2013 SCHOOL YEAR

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards Bid #13-07 District-Wide Printing to Sav-On Printing, the lowest responsible bidder meeting bid specifications, as per the attached.

RESOLUTION TO AWARD A BID – CAPITAL IMPROVEMENT PROGRAM PHASE 2 AT JOSEPH A. EDGAR INTERMEDIATE SCHOOL – SED NO.: 58-02-09-02-0-001-012

BE IT RESOLVED, that the Board of Education of the Rocky Point Union Free School District, upon the recommendation of the Superintendent of Schools, awards the contract for the Capital Improvement Program, Phase 2 at Joseph A. Edgar Intermediate School totaling \$63,200 as follows:

Contract No. 1:	Asbestos Abatement & Ceiling Replacement	
	Country Carpet Distributors, Inc.	\$63,200

MEMORANDUM OF UNDERSTANDING WITH SUFFOLK COUNTY - POD SITE

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to enter into the Point of Dispensing (POB) Sites Memorandum of Understanding with Suffolk County, as per the attached.

DIGNITY ACT COORDINATORS FOR THE 2012-2013 SCHOOL YEAR

BE IT RESOLVED, that in accordance with Commissioner's Regulations, Part 100, each Board of Education shall appoint at least one (1) Dignity Act Coordinator for each school in the district in accordance with the provisions of the Education Law, Section 801{a}. The following people are recommended for Board of Education approval for the 2012-2013 school year:

Rocky Point High School:	John DeBenedetto, Principal Susann Crossan, Assistant Principal
Rocky Point Middle School:	Scott O'Brien, Principal James Moeller, Assistant Principal
Joseph A. Edgar School:	Linda Towlen, Principal Joseph Tapler, Assistant Principal
Frank J. Carasiti School:	Virginia Gibbons, Principal Courtney Herbert, Assistant Principal
District-Wide:	Anja Groth Director of Instruction Susan Wilson, Executive Director for Educational Services

FIRST READING: REVIEW AND RE-ADOPTION OF BOARD OF EDUCATION POLICIES

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby moves the re-adoption of Board of Education Policy Numbers (*first reading*):

- 3410 Code of Conduct on School Property
- 4210 Administrative Organization and Operation
- 4211 Organizational Chart
- 5220 District Investments
- 5410 Purchasing
- 5681 School Safety Plans
- 7110 Comprehensive Attendance Plan
- 8271 Children's Internet Protection Act
- 6170 Fingerprinting of Prospective School Employees
- 1338 Duties of the School Physician/Nurse Practitioner
- 5110 Budget Planning and Development
- 5120 School District Budget Hearing
- 5130 Budget Adoption
- 5150 Contingency Budget

COMMITTEES ON SPECIAL EDUCATION/PRESCHOOL SPECIAL EDUCATION RECOMMENDATIONS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education votes to arrange for appropriate services pursuant to the recommendations of Schedule 6-18-11-A and Schedule 6-18-11-B.

SUPERINTENDENT'S GOALS – 2012-2013 SCHOOL YEAR

BE IT RESOLVED, that pursuant to the terms of the First Amended and Restated Employment Agreement between the Board of Education of the Rocky Point Union Free School District and Dr. Michael F. Ring, Superintendent of Schools, dated March 28, 2011, the Board hereby accepts and agrees upon the Superintendent's goals for the 2012-2013 school year, as attached hereto.

MEMORANDUM OF AGREEMENT BETWEEN THE BOARD OF EDUCATION AND THE NORTH SHORE YOUTH COUNCIL

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into an Agreement with the North Shore Youth Council to provide certain services for the 2012-2013 school year, as set forth within the attached Agreement.

MEMORANDUM OF AGREEMENT BETWEEN THE BOARD OF EDUCATION AND THE ROCKY POINT ADMINISTRATORS' ASSOCIATION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute a Memorandum of Agreement between the District and the Rocky Point Administrators' Association for the purpose of modifying the collective bargaining agreement, Article IV, Section 5, "Sick Leave Buyout" as per the attached.

PERSONNEL

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

RESOLUTION TO SET THE BOARD OF EDUCATION ANNUAL ORGANIZATION MEETING DATE

BE IT RESOLVED, that Thursday, July 12, 2012, is set as the date for the Board of Education Annual Organization Meeting. Furthermore, the meeting will take place in the Frank J. Carasiti Elementary School Library; Call to Order and Public Session at 6:00 PM.

Mr. Nofi introduced the six newest members of the Rocky Point Schools administrative staff to the meeting attendees. Mr. Nofi presented and welcomed Mr. John DeBenedetto, high school principal, Mr. Michael Gabriel, high school assistant principal, Ms. Linda Towlen, JAE principal, Mr. Paul Walia, special education coordinator, Ms. Beth Apostoli, CSE/CPSE administrator and Dr. Terrence Reilly, CSE/CPSE administrator and wished them well.

ADJOURNMENT

At 7:50 p.m. a motion was made by Diane Burke and seconded by Kathleen Heggers for the Board of Education to adjourn the meeting.

All in favor – Motion carried 4-0

Respectfully submitted,

Patricia Jones District Clerk