# MINUTES ROCKY POINT PUBLIC SCHOOLS BOARD OF EDUCATION MEETING May 19, 2020

Mrs. Sullivan called the meeting to order at 6:06 p.m. via Zoom.

Present: Susan Sullivan, President

Sean Callahan, Vice President Edward Casswell, Trustee Jessica Ward, Trustee

Scott O'Brien, Ed.D., Superintendent of Schools

Susann Crossan, Assistant Superintendent

Christopher Van Cott, Assistant Superintendent for Business Susan Wilson, Executive Director for Educational Services

Kelly White, District Clerk

Absent: Gregory Amendola, Trustee

#### PLEDGE OF ALLEGIANCE

#### SUPERINTENDENT'S REPORT

Dr. O'Brien provided the Superintendent's Report –

Since our last meeting we learned from the Governor that schools would remain closed for the remainder of this school year, we can all agree that this was not how we would have wanted to conclude this school year; however, we understand and recognize that the decision was made in the best interest of the health and safety of all of us.

Even before the closure decision was finalized, our staff had started to work collaboratively to plan for the continuation of distance learning and what was to come of the events traditionally scheduled in the weeks and months ahead. We are fortunate that our students and staff have met this challenge and are finding different and inventive ways to adjust to this new way of learning. Our goal is not only to provide meaningful learning experiences, but to also support the mental health of our students and staff. If needed, please reach out to your teachers or our support staff for guidance. We are all here to help support you in this journey. Special thanks to our dedicated teachers and staff for keeping learning continuous and supporting our students.

Additionally, information regarding grading has been shared with parents in grades 6-12. Information regarding grading for grade K-5 will be provided by the building's principals in the coming days. We encourage all of our students to do their best. We know you are working very hard and your efforts are and will be acknowledged.

In the coming days, we will be communicating the Rocky Point High School's plan for a reimagined graduation ceremony. In addition to our seniors, our building principals and their teams are also planning alternative and special ways to recognize and memorialize events for our middle school and elementary schools.

Information regarding the return of schoolbooks and collection of personal belongings in lockers and classrooms will be communicated from your building principals. We are working on summer programs, and the future of the 2020-2021 school year and will provide information in the upcoming days and weeks.

I hope you have had the opportunity to view our Rocky Point Hometown Heroes through our Facebook and Instagram sites. Thank you for submitting your Rocky Point family and friends and helping to honor our frontline champions. We extend our gratitude to all of our essential workers for their tireless efforts and resolute devotion. You are the true heroes in this battle and we hope that you have enjoyed seeing this special tribute. On behalf of our school community, we thank you!

Should any community members have questions that they would like to address they can be emailed to the Superintendent and/or to the Board of Education through our District Clerk, Mrs. Kelly White. Email addresses and contacts are available on the school website.

Finally, to all of our students, families, BOE and staff be well and stay safe!

I would like to introduce Mr. Chris Van Cott, Assistant Superintendent for Business, who will be sharing his Budget Presentation with all of us. Thank you Mr. Van Cott.

#### **BUDGET PRESENTATION**

Mr. Van Cott began with the announcement that the budget presentation he would be presenting tonight would be posted to the district website by May 20<sup>th</sup>. He explained that the initial budget that was adopted on the March agenda had to be revised. This was because the state aid funds provided to schools has been reduced as a result of the COVID-19 pandemic. The initial state aid figures were provided in January, which allowed them to develop the budget. After the adoption of the budget in April, the state aid was then reduced, which in turn caused the school to reduce its own budget by \$474,000. The State then advised that they would be releasing new numbers on April 30<sup>th</sup> which did not occur as scheduled. They then advised that the numbers would be available on May 15<sup>th</sup>. The numbers were still not provided at that time. In order to adopt the budget in time for the rescheduled school budget vote and election, the Board of Education needed to act at tonight's meeting. The school district had to estimate as best they could in order to come up with a budget. They did so by reducing expenditures by \$1,000,000 (in addition to the \$500,000 reduction from April) and plan to use the reserve funds in the event that the state aid is decreased by more than the overall \$1,500,000 estimated reductions. If the District has overestimated the reductions in the state aid, they will not need to reduce expenditures as much as planned.

As a result of an expiring debt service (bond payment) as well as the decrease in state aid, next year's budget was reduced by \$2.1 M. This was done by looking at staffing and enrollment, a more economical way of the delivering of service, offering a retirement incentive, ending the contract with North Shore Youth Council as we will now provide the services in house, deferring the copy machine replacement as well as other equipment purchases until the following fiscal year, the consolation of middle school sports and reduced some of the music and art supply codes. In the new budget, there are three components which include Programs (this is the bulk of the budget), Capital and Administrative. All of the details will be provided on the budget presentation on the District website.

On this year's ballot, in addition to the proposed budget, there will be a Capital Reserve proposition. This reserve is maintained to fund large construction projects or large equipment purchases. This reserve is funded annually through surplus funds and is used as the need arises. This proposition is for portions of the asphalt, sidewalks and curbs at the High School and Middle School which present tripping hazards and are in need of repair. Since this would be taken out of the capital reserve, it does not increase taxes. The not to exceed cost is \$350,000. The entire reserve fund totals \$1.6M so it leaves over \$1.2M in that fund for future use. In order to access these funds, it requires voter approval, therefore, it is placed on the ballot. The tax cap is very low this year because of the debt service and the CPI being 1.8 %, allowing this year's tax cap to be 0.08 %. It is relatively unchanged from last year. This year's proposed operating budget is \$84,586,600 which is -2.49 % from last year. Our tax levy is \$52,483,059. The District goals discussed in January were to maintain instructional programs, support academic outcomes for all students, continue athletics and co-curricular programs and manage district facilities all within our own tax cap. Despite all of the fiscal challenges and lack of guidance from the State, we were able to achieve those budget goals.

#### Some important dates:

- June 9<sup>th</sup> Budget Vote & Election via Absentee Ballot
  The ballot includes the budget vote, capital reserve proposition and two
  open Board of Education trustee seats. All ballots are due by 5 p.m. on
  June 9<sup>th</sup>.
- June 2<sup>nd</sup> Budget Hearing
  The budget hearing will take place remotely and be followed by a combined brochure and 6-day notice.

Mr. Van Cott opened up the floor to any comments/questions from the Board of Education.

There were no comments/questions.

Mr. Van Cott directed the community members to the District website to view the budget presentation.

Upon a motion made by Sean Callahan, and seconded by Jessica Ward, items **II-XXXI** (with the exception of items **XXIV** and **XXX**) are approved as presented.

All in favor – Motion carried 4-0

#### **CONSENT AGENDA**

The items listed below are presented as part of the Consent Agenda which can be adopted by the Board of Education under a single motion followed by a second and then a formal vote. On the following page the Consent Agenda items are listed in their regular order within a group. Before an actual vote is taken, any Consent Agenda item may be removed by a Board member without a formal motion or second. If this occurs, the indicated resolution will be discussed during its regular order on the agenda and voted on individually.

#### II-VII CONSENT AGENDA ITEMS

**BE IT RESOLVED**, that the Board of Education accepts the following agenda items as one item.

II: Minutes – Regular Meeting April 21, 2020; Special Meeting April 30, 2020

III Budget Transfer Summary – April 2020

IV: Treasurer's Reports – April 2020

V: Extra-Classroom Activity Account Treasurer's Report – April 2020

VI: Financial Reports – April 2020

VII: Internal Claims Audit Report – April 2020

#### VIII RITA E. SULLIVAN SCHOLARSHIP DONATION

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the \$2,600 scholarship donation from Roger and Susan Sullivan, to be deposited to the Scholarship Fund U9001.

### IX OLA OF EASTERN LONG ISLAND- DONATION OF CHROMEBOOKS

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approve and accept the donation of (100) Acer Chromebooks, Model R752TN-C2J5, from OLA of Eastern Long Island, valued at approximately \$345 each.

# X REAFFIRM RESERVE ACCOUNTS & TRANSFER AUTHORIZATION

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education reaffirms the District's existing Reserve Funds and approves the potential transfer of fund balance into the Workers' Compensation, Capital, Employee Benefit Accrued Liability, Insurance, and Retirement Reserve Funds (ERS & TRS) in accordance with the District's Reserve Plan.

#### XI RESERVE FUND TRANSFERS-OUT

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves the transfer of funds from the District's restricted reserve funds to the 2020-2021 school budget as reflected in the District's Adopted Budget.

# XII BID #18-03 REPAIR OF DISTRICT VEHICLES CONTRACT EXTENSION FOR 2020-2021

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education renew the agreement with CD Automotive Enterprises Inc. for Repair of District Vehicle Services for the 2020-2021 fiscal year at no additional cost as per the attached.

## XIII BID #19-01 ASPHALT/CONCRETE PAVING & REPAIR CONTRACT EXTENSION FOR 2020-2021

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education renew the agreement with Park Line Asphalt Maintenance for Asphalt/Concrete Paving and Repair for the 2020-2021 fiscal year at no additional cost as per the attached.

# XIV BID #19-02 PLUMBING SERVICES CONTRACT EXTENSION FOR 2020-2021

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education renew the agreement with Maccarone Plumbing, Inc. for Plumbing Services for the 2020-2021 fiscal year at no additional cost as per the attached.

# XV RFP #R19-02 MEDICAID CONSULTANT SERVICES CONTRACT EXTENSION FOR 2020-2021

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education renew the agreement with Zycron Industries for Medicaid Consultant Services for the 2020-2021 fiscal year at no additional cost as per the attached.

## XVI BID #19-03 IRRIGATION SYSTEM MAINTENANCE & REPAIR CONTRACT EXTENSION FOR 2020-2021

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education renew the agreement with Watercraft Irrigation for Irrigation System Maintenance & Repair Services for the 2020-2021 fiscal year at no additional cost as per the attached.

## XVII BID #19-05 INTEGRATED PEST MANAGEMENT SERVICES CONTRACT EXTENSION FOR 2020-2021

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education renew the agreement with Bug Fighters, Inc. for the 2020-2021 fiscal year at no additional cost as per the attached.

# XVIII BID #20-01 DISTRICT-WIDE PRINTING CONTRACT EXTENSION FOR 2020-21

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education renew the agreement with Sav-On Printing for the 2020-2021 fiscal year at no additional cost as per the attached.

#### XIX RFP #R21-01 INTERNAL AUDITING SERVICES AWARD

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education approves and appoints Nawrocki Smith for Internal Auditor services in accordance with the scope of services submitted in response to the District's requests for proposal #R21-01 for the 2020-2021 school year.

### XX RFP #R21-02 PHYSICIAN SERVICES AWARD

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education approves and appoints Rocky Point Medical Care, PC for Physician Services in accordance with the scope of services submitted in response to the District's requests for proposal #R21-02 for the 2020-2021 school year.

## XXI EDUCATIONAL DATA NY/LONG ISLAND COOPERATIVE BID SERVICES 2020-21

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Assistant Superintendent for Business to enter into an agreement with Educational Data Services, Inc. for participation in cooperative bids for the purchase of supplies, materials, and equipment for the 2019-2020 fiscal year.

# XXII ST. CHARLES HOSPITAL CONSULTANT CONTRACT EXTENSION FOR 2020-2021

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to renew the contract with St. Charles Hospital for sports medicine Physician/Physician Assistant, at a fee of \$175 per game for JV Home Games and No Fee for Varsity Home Games as per the attached.

#### XXIII FIRST STUDENT MODIFICATION AGREEMENT

**WHEREAS**, a State of Emergency has been declared by New York State and the United States related to the outbreak of the COVID-19 virus; and

**WHEREAS**, by Executive Orders 202.4, 202.11, 202.14 and 202.18 of the Governor of the State of New York all public schools within the State have been closed since March 18, 2020 and are to remain closed through and including May 15, 2020, subject to extension by further Executive Order; and

**WHEREAS**, the District and First Student have elected to enter into a Modification Agreement to define payment terms and expectations during and throughout District closures.

**RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education President is authorized to execute said Modification Agreement on behalf of the Rocky Point Union Free School District.

## XXIV SRP CLERICAL VACATION DAY BUYOUT MODIFICATION AGREEMENT

Upon a motion made by Susan Sullivan, and seconded by Ed Casswell, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education President shall execute a contractual amendment to the collective bargaining agreement with the School-Related Professional Association to provide for a one-time payment of accrued, unused vacation day balances as of June 30, 2020 to 12-month clerical personnel, as attached.

Motion carried 3-1 Sean Callahan opposed

#### XXV MEMORANDUM OF AGREEMENT/TEACHERS' ASSOCIATION

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby ratifies the Memorandum of Agreement with the Rocky Point Teachers' Association for the period of July 1, 2020 through June 30, 2026. Terms and conditions of the collective bargaining agreement between the District and the Teachers' Association will be updated accordingly.

#### XXVI COVID-19 REVISED PAYROLL AUTHORIZATION

**WHEREAS**, on April 21, 2020, the Board of Education of the Rocky Point Union Free School District approved a resolution regarding payroll and the continuation of benefits during the COVID-19 school closure. Effective May 18, 2020, all terms and conditions contained within that resolution will remain in effect except as noted below.

**RESOLVED,** that non-exempt staff will no longer be compensated with additional straight-time pay or overtime rates when required to work onsite. This would not include employees who qualify for overtime pay as it relates to total hours worked in a given pay period as per the Department of Labor.

**NOW, BE IT RESOLVED,** the Superintendent of Schools shall have the authority to implement the terms of this resolution and to exercise discretion in the event circumstances call for reasonable modifications thereof. This resolution will not be precedent setting.

# XXVII RESOLUTION TO ADOPT THE REVISED 2020-2021 SCHOOL DISTRICT BUDGET

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the REVISED Rocky Point Union Free School District Budget for the 2020-2021 fiscal year pursuant to the Education Law Section 1716 in the amount of \$84,586,600.

## XXVIII ADDITIONAL ELECTION INSPECTORS FOR JUNE 9, 2020 BUDGET VOTE AND ELECTION

**BE IT RESOLVED,** that the Board of Education hereby designates any school district employee, upon the approval of the Assistant Superintendent for Human Resources and District Clerk, to serve as additional Election Inspectors for the processing of the June 9, 2020 School District Budget Vote and Election with no additional compensation.

### XXIX AUTHORIZATION TO EXPEND CAPITAL RESERVE FUNDS ON CAPITAL PROJECTS

**WHEREAS**, the Board of Education of the Rocky Point Union Free School District ("Board") has determined that there is a need to undertake certain capital improvements, renovations and/or alterations to commence during the 2020-2021 school year ("Project"); and

**WHEREAS**, the Board desires that a proposition be presented to the voters of the School District authorizing the expenditure of available funds from the District's Capital Reserve Fund for that purpose;

**NOW, THEREFORE, BE IT RESOLVED,** that the Board establishes itself as "lead agency" for the purposes of SEQRA determinations regarding the proposed Project; and be it

**FURTHER RESOLVED,** that, upon the review and recommendation of the District's Architect, the proposed Project is hereby determined to be a Type II action, as defined by 6 NYCRR §617.5[c], which will have no significant impact on the environment, and which does not require any further determination or procedure under SEQRA; and, therefore, be it

**FURTHER RESOLVED**, that the Board hereby authorizes and directs that the following proposition be placed before the voters of the Rocky Point Union Free School District at the Annual District Meeting June 9, 2020, and that the District Clerk be hereby authorized and directed to give notice of such proposition to be voted at said Annual District Meeting by publishing a notice thereof, two times within the twenty-eight (28) days preceding the District vote, the first publication to be at least twenty-eight (28) days before the vote, and to have the necessary absentee ballots printed for said vote in the form corresponding with the requirements of the New York Education Law of this school district:

### **PROPOSITION NO. 2 (Capital Project Proposition):**

RESOLVED: That the Board of Education of the Rocky Point Union Free School District ("District"), is hereby authorized to appropriate and expend from the Capital Reserve Fund, approved by the voters and established on May 16, 2006, and amended on May 21, 2013, an amount not to exceed \$350,000 for the purpose of undertaking a school building improvement project ("Project") to commence during the 2020-2021 school year and to consist of the construction of improvements and alterations to Rocky Point High School as follows: repave front asphalt area, reconstruct the adjacent sidewalks and curbing; and other work required in connection therewith, including preliminary costs and costs incidental thereto; and to transfer such sum into the District's Capital Fund as needed to be expended and applied toward the costs of said Project; provided that the detailed costs of the components of the Project may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District and no material change shall be made in the scope of the Project.

# XXX Vote for the Proposed 2020-2021 N-SSBA Budget and 2020-2021 N-SSBA Slate of Officers and Executive Committee Members

Upon a motion made by Sean Callahan, and seconded by Ed Casswell, the following resolution was offered:

WHEREAS, Nassau-Suffolk School Boards Association has submitted its proposed 2020-2021 Budget and proposed 2020-2021 Slate of Officers and Members of the Executive Committee, for the approval of its member boards, the Rocky Point Union Free School District Board of Education authorizes the District Clerk to record the outcome of the votes and notify Nassau-Suffolk School Boards Association of the results.

**BE IT RESOLVED,** that the Nassau-Suffolk School Boards Association Proposed Budget for the 2020-2021 school year (as accepted by N-SSBA's Executive Committee) be, and hereby is approved.

**BE IT RESOLVED,** that the Nassau-Suffolk School Boards Association Proposed 2020-2021 Slate of Officers and Members of the Executive Committee (as presented by N-SSBA's Nominating Committee) be, and hereby is approved.

All in favor – Motion carried 4-0

#### XXXI PERSONNEL

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

#### XXXII NEW BUSINESS

Mrs. Sullivan inquired of the trustees if there was any new business they wished to discuss.

#### RESOLUTION TO AWARD A BID - 2020 FIRE ALARM REPLACEMENT

SED No.: 58-02-09-02-0-001-014-JAE SED No.: 58-02-09-02-0-005-032-HS/MS SED No.: 58-02-09-02-0-006-019-FJC

Upon a motion made by Ed Casswell, and seconded by Sean Callahan, the following resolution was offered:

**BE IT RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education award the 2020 Fire Alarm Replacement contract as follows:

Contract No. 1: General Construction Palace Electr	Contract No. 1: General Construction	Palace Electric
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A.	Joseph A. Edgar ES	\$ 367,000
B.	Rocky Point HS/MS	\$ 857,000
C.	Frank J. Carasiti	\$ 327,000

### Total All Schools All Work: \$1,547,000\*

All in favor – Motion carried 4-0

There was no further new business.

Mrs. Sullivan thanked OLA of Eastern Long Island for their donation of 100 chromebooks.

<sup>\*</sup>The total at all three (3) locations shown reflects a voluntary discount, in the amount of \$4,000, offered by the contractor, for the award of all locations.

Mrs. Sullivan also recognized and congratulated the following on their tenure appointments:

Mr. Charles Delargy - Director of Health, PE, Athletics and Intramurals

Mr. Aaron Factor - Director of Math/Science/Technology

Ms. Melissa Domenchello - Science Teacher

Ms. Jenessa Eilers - Mathematics 7-12 Teacher

Ms. Gina Grillo - Mathematics 7-12 Teacher

Ms. Jennifer Silverman - Special Education Teacher

Ms. Meghan Walter - Music Teacher

Ms. Elif Basaran - ENL Teacher

Mrs. Sullivan congratulated Ms. Linda Greening on her appointment of Assistant Principal at FJC beginning in July.

### XXXIII EXECUTIVE SESSION

At 6:28 p.m. a motion was made by Jessica Ward, and seconded by Sean Callahan to go into Executive Session to discuss confidential matters.

All in favor – Motion carried 4-0

The Board returned to open session at 8:37 p.m.

#### XXXIV ADJOURNMENT

At 8:37 p.m. a motion was made by Ed Casswell, and seconded by Jessica Ward to adjourn the meeting.

All in favor – Motion carried 4-0

Respectfully submitted,

Kelly White District Clerk