

**MINUTES
ROCKY POINT PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
AUGUST 29, 2011**

Mr. Nofi called the meeting to order at 6:02 PM in the cafeteria of the Frank J. Carasiti Elementary School.

Present: Michael Nofi, President
Diane Burke, Vice President
Kathleen Hegggers, Trustee
Scott Reh, Trustee
Michael F. Ring, Ed.D., Superintendent of Schools
Deborah De Luca, Ed.D., Assistant Superintendent
Gregory Hilton, School Business Official
Susan Wilson, Executive Director for Educational Services
Patricia Jones, District Clerk

Absent: John Lessler, Trustee

EXECUTIVE SESSION

At 6:03 p.m. Diane Burke made a motion and Kathleen Hegggers seconded to adjourn to Executive Session to discuss select legal and collective bargaining matters with district legal counsel.

All in favor – Motion carried 4-0

The Board returned to Open Session at 7:10 p.m.

PLEDGE OF ALLEGIANCE

Mr. Nofi welcomed those in attendance to the meeting and announced the school district had endured recent inclement weather events to the best of its ability.

Dr. Ring provided an overview and update of the construction work that had taken place during the summer months. With reference to the extensive construction done at the high school during the summer months, Dr. Ring assured meeting attendees all schools will open safe and on time in order to welcome back students on the first day of school, Wednesday, September 7th.

SUPERINTENDENT'S REPORT

Mr. William Caulfield, Principal, Rocky Point High School

- The Rocky Point High School is ready for faculty, staff and students to return to a safe and clean learning environment.

- The previously announced 9th grade Student Orientation has been postponed to the first day of school and will be conducted during an assembly. Faculty will assist students as they navigate and maneuver through their new environment.
- On September 22nd at 7:00 p.m. parents of 9th graders may attend an orientation meeting designed exclusively for them.
- Homecoming is scheduled for Saturday, September 24th. This year there will be three Grand Marshalls, Al Ellis, Scott Reh and Jeff Reh.
- The September 11th Memorial will be completed by opening day of school. September 11th memorial assemblies are scheduled for Tuesday, September 13th.

Dr. Scott O'Brien, Principal, Rocky Point Middle School

- Dr. O'Brien thanked the members of his staff for the great job they did in preparation of the start of the 2011-2012 school year.
- Dr. O'Brien noted the 6th Grade Barbeque was a tremendous success and thanked the members of the PTA and the PTA Executive Board for their generosity in connection with this annual event.
- All sixth graders have visited the building and have had the opportunity to set-up and organize their lockers.
- 7th and 8th grade students visited their classrooms and reacquainted themselves with the operation of their lockers.
- A special September 11th assembly is scheduled for September 14th. Guest speakers will provide a history of the Twin Towers. First responders will also address the students during the assembly.
- Middle School students will attend a Code of Conduct assembly program.
- Middle School Open School Night is scheduled for September 15th at 7:00 PM.

Ms. Carol Tvelia, Principal, Joseph A. Edgar School

- Ms. Tvelia reported the building is ready to welcome back students and faculty and thanked her custodial and secretarial staff members for their dedication and hard work during the summer months.
- Balloons will greet students on the first day of school. Third graders will report to the new gym to meet their teachers; fourth graders will report to the "old" gym and fifth graders will go directly to their classrooms.
- Spirit Week is scheduled for September 12th through the 16th. Parents may check the school calendar for each day's scheduled event.
- JAE will host assemblies commemorating September 11th on Friday, 9/16. Thanks to Ms. Melinda Brooks, social studies coordinator, for her assistance in planning and coordinating the event with the Rocky Point Fire Department.
- JAE will utilize block scheduling during the 2011-2012 school year in order to provide uninterrupted learning and concentration during ELA and math lessons. Thank you to Mr. Tapler for his hard work and efforts in this endeavor.
- Open School Nights are scheduled for September 12th, 13th and 14th in accordance with grade level order.
- Ms. Tvelia wished everyone a good opening day and a successful school year.

Ms. Virginia Kelly-Gibbons, Principal, Frank J. Carasiti Elementary School

- Ms. Kelly-Gibbons thanked the custodial and secretarial staffs for their hard work in order to ensure FJC's readiness on the first day of school.
- Kindergarten Orientation was a great success with a wonderful turnout. Students had the opportunity to take a school bus ride and visit their classrooms prior to the first day of school. Following the orientation, parents and students took part in a Kindergarten Social where ice-cream was enjoyed by all, stories were read, and parents had the opportunity to meet with each other.
- FJC will conduct an age-appropriate September 11th Assembly. Thank you to Ms. Brooks for her assistance in providing guest speaker(s) during this assembly.
- Teachers have been visiting the building during the last few weeks in order to prepare their bulletin boards to welcome back students.

Mr. Nofi opened the floor to questions and/or comments from meeting attendees.

- Ms. Nicole LaMacchia introduced herself as the new president of the PTA. Reading from a prepared statement, Ms. LaMacchia provided an extensive overview of the programs and events scheduled for the 2011-2012 school year. Noting that many people erroneously believe one must be a parent of a child attending school in order to participate in the PTA, Ms. LaMacchia invited all members of the Rocky Point school community to join and become members of the PTA. Membership packets were provided and available for those interested.

Mr. Nofi thanked Ms. LaMacchia for the information she provided and wished her the best of luck in her new position as president of the PTA.

- Mr. Lantz presented the Board of Education with data from recent reports published in *Newsday* pertaining to student scores from Regents, ELA and math examinations. Mr. Lantz expressed concerns that results showed Rocky Point students scored lower than those students in surrounding districts. Noting that he had spoken in detail with Dr. De Luca and that he believes the district is moving in the right direction, Mr. Lantz asked what more could be done to improve the scores. Mr. Nofi remarked the Board of Education and district administration were well aware of the numbers to which Mr. Lantz referred. Mr. Nofi assured Mr. Lantz that it was a district goal to assist students in achieving at their highest academic levels.
- Dr. Ring advised *Next S.T.E.P.*, the district's guiding plan for academic excellence, which includes organizational development and fiscal sustainability, is part of the answer for improving student test scores.
- Mr. Jerry Cimisi identified himself as a parent of a high school student and requested an update on the status of the asbestos abatement program in the high school. Dr. Ring advised the program was completed weeks ago, however, due to inclement weather conditions, roof leaks were uncovered and additional abatement was necessitated. Following a detailed explanation of the process, Dr. Ring advised that during the entire highly controlled and monitored process, the district was able to report all regulations were successfully followed. In addition,

an independent air quality testing company was on-site continuously throughout the entire process.

- Mrs. Joann Tiranno-Cimisi expressed concerns regarding the amount of time spent on annotation in the eleventh grade AP English classes. Dr. Ring advised the AP curriculum was dictated by the College Board and that AP teachers were required to adhere to the College Board syllabus. Dr. Ring suggested Mrs. Tiranno-Cimisi contact English Coordinator, Ms. Stephanie Weeks, and Mr. Caulfield for further information concerning this issue.
- Mrs. Mary Heely offered her congratulations to the executive board of the PTA and expressed her gratitude for the PTA's ongoing dedication to the children of the school district, their parents and the community. Mrs. Heely inquired about the status of the RPMS School Store for the 2011-2012 school year in follow-up to a meeting she had with Dr. Ring earlier in the year. Dr. Ring reported contract negotiations with the Rocky Point Teachers' Association were currently ongoing and as such, the School Store remains an Appendix B item.
- Dr. Pinkenburg requested information concerning the availability of the results of the latest state tests. Dr. Ring provided an overview of the procedure the school district follows in obtaining NYSED test results. Dr. Ring commented that the Individual Student Reports (ISRs) were not mailed in August due to the New York State Education Department having delayed test results from July to August, thereby delaying the production and mailing of the students' individualized reports.
- Mr. Reh extended his sincere gratitude to the PTA for its constant support and monetary donations throughout the years and in particular for the Box Top Fundraiser donation, an item on this evening's meeting agenda. Mr. Reh also took the opportunity to thank the Friends of Music for their consistent generous donations to the students of the district. In addition, Mr. Reh recognized the generosity of Roger and Susan Sullivan for their recent memorial scholarship donation.

Mr. Nofi thanked everyone for their comments and reminded all that there would be another opportunity at the end of the meeting to address the Board.

MINUTES

Upon a motion made by Diane Burke and seconded by Kathleen Heggors, the following resolution was offered:

BE IT RESOLVED, that the Minutes of the following Board of Education meetings be accepted as presented: **Regular Meeting, June 20, 2011, Organizational Meeting, July 11, 2011 (including amended personnel agenda), Special Meeting, July 21, 2011.**

All in favor - Motion carried 4-0

TREASURER'S REPORTS

Upon a motion made by Kathleen Heggors and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that the Board of Education accepts the Treasurer's Reports for the months of June 2011 and July 2011.

All in favor – Motion carried 4-0

INTERNAL CLAIMS AUDIT REPORT – JULY 2011

Upon a motion made by Scott Reh and seconded by Diane Burke, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the July 2011 Internal Claims Audit Report

All in favor – Motion carried 4-0

EASTERN SUFFOLK BOCES ALTERNATIVE HIGH SCHOOL CLASSROOM USE AGREEMENT

Upon a motion made by Diane Burke and seconded by Kathleen Hegggers, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to execute the Classroom Use Agreement for the Eastern Suffolk BOCES Alternative High School located at Rocky Point High School

All in favor – Motion carried 4-0

CLAIMS SERVICE BUREAU AGREEMENT

Upon a motion made by Kathleen Hegggers and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute the Claims Service Bureau Claims Service Agreement for the 2011-2012 school year.

All in favor – Motion carried 4-0

SURPLUS TEXTBOOKS/EQUIPMENT

Upon a motion made by Scott Reh and seconded by Diane Burke, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves for surplus the attached list of textbooks and equipment.

All in favor – Motion carried 4-0

BID AWARD – ATHLETIC UNIFORMS (RE-BID #12-06R)

Upon a motion made by Diane Burke and seconded by Kathleen Hegggers, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards bid #12-06R Athletic Uniforms (re-bid) to the lowest responsible bidders as follows, per the attached.

Varsity Spirit \$ 5,435.18
Port Jefferson Sports \$13,362.69
All in favor – Motion carried 4-0

RFP AWARD #R12-03 CONSULTANT-BID SERVICES FOR TRANSPORTATION

Upon a motion made by Kathleen Hegggers and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards RFP #R12-03 Consultant-Bid Services for Transportation to Transportation Advisory Services (TAS) in accordance with the scope of services submitted in response to the district’s request for proposal, as per the attached.

All in favor – Motion carried 4-0

PSYCHIATRIC CONSULTANT SERVICES CONTRACT

Upon a motion made by Scott Reh and seconded by Diane Burke, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent of Schools to enter into a Consultant Services Contract with Dr. Randall Solomon for psychiatric services, as per the attached rate schedule.

All in favor – Motion carried 4-0

SPECIAL EDUCATION 2011-2012 CONTRACT – EASTPORT-SOUTH MANOR CENTRAL SCHOOL DISTRICT

Upon a motion made by Diane Burke and seconded by Kathleen Hegggers, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with Eastport-South Manor School District for a special education student who will attend Eastport-South Manor School District in the 2011-2012 school year, under applicable Individual Educational Programs, applicable law, and/or district policy.

All in favor – Motion carried 4-0

TIME FOR KIDS DONATION

Upon a motion made by Kathleen Hegggers and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of 770 *TIME for Kids* student subscriptions

to the Joseph A. Edgar Intermediate School, paid from a voucher issued as a result of a postcard campaign sponsored by the PTA, valued at \$2,400.00.

All in favor – Motion carried 4-0

DONATION - A+ SCHOOL REWARDS FROM STOP & SHOP

Upon a motion made by Scott Reh and seconded by Diane Burke, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donation from Stop & Shop and the A+ School Rewards Program in the amount of \$70.82, as per the attached.

BE IT RESOLVED, that the Rocky Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$70.82 as a result of the donation from Stop & Shop and the A+ School Rewards Program.

BE IT FURTHER RESOLVED, that the following budget code be adjusted to reflect that increase:

A 2110 500 02 0000 (JAE)	\$28.72
A 2110 500 06 0000 (MS)	\$24.26
A 2110 500 03 0000 (HS)	\$17.84

All in favor – Motion carried 4-0

ROCKY POINT PTA DONATION – BOX TOP FUNDRAISER

Upon a motion made by Diane Burke and seconded by Kathleen Heggars, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and accepts the donation of \$2,081.40 from the Rocky Point PTA as a result of the Box Top Fundraiser.

BE IT RESOLVED, that the Rock Point Union Free School District hereby approves, upon the recommendation of the Superintendent of Schools, to increase the general fund budget by \$2,081.40 as a result of the donation.

BE IT FURTHER RESOLVED, that the following budget cod be adjusted to reflect that increased:

A 2110 500 02 0000	\$2,081.40
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All in favor – Motion carried 4-0

POWER OF ATTORNEY – INDUSTRIAL U.I. SERVICES

Upon a motion made by Kathleen Heggars and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to grant limited power of attorney for the handling of unemployment insurance matters to Industrial U.I. Services, as per the attached.

All in favor – Motion carried 4-0

**REVIEW AND RE-ADOPTION OF BOARD OF EDUCATION POLICY
NUMBERS 3410, 4210, 4211, 5220, 5410, 5681, 7110 AND 8271**

Upon a motion made by Scott Reh and seconded by Diane Burke, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby moves the re-adoption of the following Board of Education Policies (second reading):

3410 Code of Conduct on School Property **Second Reading*

4210 Administrative Organization and Operation **Second Reading*

4211 Organizational Chart **Second Reading*

5220 District Investments **Second Reading*

5410 Purchasing **Second Reading*

5681 School Safety Plans **Second Reading*

7110 Comprehensive Attendance Plan **Second Reading*

8271 Children's Internet Protection Act **Second Reading*

Mr. Nofi, Mrs. Burke and Mr. Reh voted in favor of the motion.

Mrs. Hegggers was opposed.

Motion carried 3-1

**MEMORANDUM OF AGREEMENT BETWEEN THE BOARD OF EDUCATION
AND THE ROCKY POINT TEACHERS' ASSOCIATION**

Upon a motion made by Diane Burke and seconded by Kathleen Hegggers, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to execute a Memorandum of Agreement between the District and the Rocky Point Teachers' Association for the purpose of eliminating two (2) clubs that are part of Schedule B of the Collective Bargaining Agreement and adding five (5) clubs that shall become part of Schedule B of the Collective Bargaining Agreement between the Rocky Point Union Free School District and the Rocky Point Teachers' Association effective September 1, 2011, as per the attached.

All in favor – Motion carried 4-0

COMMITTEES ON SPECIAL EDUCATION/PRESCHOOL SPECIAL EDUCATION RECOMMENDATIONS

Upon a motion made by Kathleen Heggens and seconded by Scott Reh, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education votes to arrange for appropriate services pursuant to the recommendations of Schedule 8-29-11A and Schedule 8-29-11-B.

All in favor – Motion carried 4-0

PERSONNEL

Upon a motion made by Scott Reh and seconded by Diane Burke, the following resolution was offered:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the attached Personnel changes.

All in favor – Motion carried 4-0

Mr. Nofi opened the floor to questions and/or comments from meeting attendees.

- Mrs. Tiranno-Cimisi questioned the monetary amount paid to the public relations firm retained by the school district. Mr. Nofi informed Mrs. Tiranno-Cimisi that she was welcome to FOIL this information as it was not readily available. Dr. Ring advised this information was also available on-line in the budget information area of the district website. Mrs. Tiranno-Cimisi further inquired about the specific functions performed by the firm to which Dr. Ring provided a detailed response.
- Dr. Pinkenburg asked if the name(s) of the board members voting in dissension of a resolution could be noted in the minutes.
- Following Dr. Pinkenburg's above-referenced request, Mrs. Heggens asked if she could take this opportunity to clarify that she was not opposed to the Code of Conduct Policy in its entirety. Mrs. Heggens stated she was of the opinion that the policy, as presented, was too vague and left too much room for interpretation.

There were no further questions or comments.

ADJOURNMENT

At 8:10 p.m. a motion was made by Diane Burke and seconded by Kathleen Heggens for the Board of Education to adjourn the meeting.

All in favor – Motion carried 4-0

Respectfully submitted,

Patricia Jones
District Clerk